



Overseas Gateway

Lithuania Work Visa / Temporary Residence Permit – Checklist for Bangladeshi Passport Holders

CHECKLIST

Step	Document / Requirement	Provided By	Notes
1	Visa Application Form	Employee	Fill online via Lithuanian embassy website , print, and sign.
2	Valid Passport	Employee	Must be valid at least 6 months beyond intended stay , with at least 2 blank pages.
3	Passport-size Photos (2)	Employee	35×45 mm, white background, recent.
4	Work Permit / Approval for Employment	Employer (Lithuania)	Issued by the Lithuanian Migration Department ; mandatory for employment.
5	Official Job Offer / Employment Contract	Employer (Lithuania)	Specifies job title, salary, contract duration; must match work permit.
6	Employer Cover Letter	Employer (Lithuania)	Confirms employment, responsibilities, and compliance with Lithuanian labor law.
-7	Proof of Accommodation	Employee / Employer	Hotel reservation or employer-provided housing.
8	Health Insurance	Employee	Must cover medical expenses and repatriation ; valid in Lithuania for full stay.
9	Proof of Visa Fee Payment	Employee	Standard fee: €60–€80 (paid at embassy/VFS).
10	Travel Itinerary / Flight Booking	Employee	Flight reservation or booking confirmation.
11	Police Clearance Certificate	Employee	Issued within 6 months in Bangladesh; legalized/apostilled & translated into Lithuanian or English.
12	Educational / Professional Certificates	Employee	Degrees or diplomas relevant to employment; legalized & translated into Lithuanian or English.
13	Bank Statement / Proof of Funds	Employee	Last 3–6 months; to demonstrate financial stability (sometimes optional if employer provides salary).

Important Notes for Bangladeshi Applicants

- **Application Location:** Apply via the **Lithuanian Embassy in New Delhi, India** (Bangladesh does not host a Lithuanian Embassy).
- **Visa Type:** Long-term **National Visa / Temporary Residence Permit for Work**.
- **Processing Time:** Typically **15–30 working days** depending on embassy workload.
- **After Arrival in Lithuania:**
 - Register with the **Migration Department** within **3 working days** of arrival.
 - Apply for a **Temporary Residence Permit** valid for the duration of your employment contract (usually 1 year, renewable).

☐ Summary:

- **Employer provides:** Work permit/approval, employment contract, official job offer, cover letter, and sometimes accommodation proof.
- **Employee provides:** Application form, passport, photos, insurance, visa fee, flight/accommodation proof, police clearance, bank statement, and educational documents.

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