



Overseas Gateway

Greece Employment Visa Checklist – Bangladesh Applicants



#	Document	Notes
1	Visa Application Form	Completed & signed; download from GVCW Greece portal.
2	Valid Passport	Minimum 6 months validity after intended travel date; at least 2 blank pages; copy of all used pages.
3	Recent Passport Photos	2 copies, 35×45 mm, white background, taken within last 6 months.
4	Employment Contract / Job Offer	Original + copy; signed by Greek employer; must be approved by the Greek Ministry of Labour.
5	Work Permit Approval	Issued by Greek Ministry of Migration & Asylum (copy required).
6	Cover Letter	State purpose of travel, job details, and duration of stay.
7	Educational & Professional Certificates	Degree/diploma, training certificates, relevant licenses (with notarized translation into Greek or English).
8	Police Clearance Certificate	Issued by Bangladesh authorities; legalized & translated.
9	Medical Certificate	From an authorized doctor/hospital stating applicant is free from contagious diseases; legalized & translated.
10	Travel Health Insurance	Minimum €30,000 coverage for medical emergencies, valid for Schengen area, for at least initial travel period.
11	Proof of Accommodation in Greece	Employer-provided housing confirmation or rental agreement.
12	Flight Reservation	One-way or return booking (depending on contract terms).
13	Visa Fee Receipt	As per current GVCW/VFS fee schedule (payable at appointment).
14	GVCW Appointment Confirmation	Printed email with barcode/reference number.

Education minimum HSC

Important Notes

- All Bangla documents must be translated into **English or Greek** and notarized.
- Biometric data collection at the Dhaka Visa Application Centre is mandatory unless exempt.
- Keep both **originals and photocopies** at submission.
- Processing time can vary; confirm latest timeline on bd-gr.gvcworld.eu.

Overseas Gateway:

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